

**Horfield and Lockleaze Neighbourhood Partnership**  
**Monday 12<sup>th</sup> December 2016**

**AGENDA ITEM NO. 9**

**Title:** Business Report

**Report of:** Caroline Hollies, Neighbourhood Partnership Coordinator

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- 1- **Station Lane, Lockleaze:** To approve match funding of £5700 to improve drainage
- 2- **Grants Panel:** To agree the recommendations of the Wellbeing Panel
- 3- **Transformer funding:** To accept £5000 Transformer's Youth Fund and decide how to allocate
- 4- **Finances:** To note the Neighbourhood Budget, s106 and CIL to date
- 5- **Horfield & Lockleaze pop-up Forums:** Verbal report
- 6- **Future neighbourhood Partnership meeting dates** - to agree principles for setting dates
- 7- **Neighbourhood Partnership Restructure** – For discussion

## **1.0 Station Lane, Lockleaze**

1.1 Station Lane in Lockleaze links Muller Road with Concorde Way from the end of Shaldon Road. It is used by cyclists and pedestrians going into town from Lockleaze and as a route to Fairfield School. The road regularly floods becoming impassable without getting wet feet. Highways were asked by the Neighbourhood Partnership to look into this in 2015 but stated that they were unable to carry out any work there because the highway has not been adopted by Bristol City Council. It was therefore removed from the Neighbourhood Partnership Plan.

1.2 However, in September 2016, the Flood Risk Officer advised that this work had now been carried out and, because it was a scheme originally requested by the Neighbourhood Partnership has asked whether the NP could contribute to the cost as follows:

Flood Risk Management	= £2133.60	
Network Management (Public Rights of Way)	= £2131.00	
Horfield and Lockleaze Neighbourhood Partnership	= £2131.00	TOTAL £ 6,395.60

1.3 Funding for this could be released from s106 04/01885 / Eastgate Market Site, Eastgate Road, Eastville / ZCD...636 for The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward remaining funds £8933.70. The s106 officer for the Council has advised that such retrospective requests for funding is not good practise but it has been done before.

**The Neighbourhood Partnership Committee is asked to approve this request for funding.**

## 2.0 Grants Panel

2.1 The Panel met on the 23<sup>rd</sup> November. Attendees were Fiona Deas (Chair – Horfield), Anna George (Horfield), Vickey Tiley (Lockleaze), Ruth Revell (Horfield), Cllr Gill Kirk (Lockleaze) and Tracey ? (Lockleaze). Appraisal forms were also received from Joy Langley (Lockleaze), and comments received from Cllr Estella Tinknell (Lockleaze) though they could not attend the meeting.

2.2 The recommendations of the Panel are in the table below. **The Neighbourhood Partnership Committee is asked to approve these recommendations:**

Name of organisation	What's the funding for? Brief summary of project	How much requested	Funding recommended	Comments and Conditions
UWE		£993.40	£993.40	Those attended the training felt it was a project worth recommending and has great potential. The Panel still had concerns about Bystanders putting themselves at risk by intervening, however they liked the fact this is a big body of work backed by a reputable university. Change of perceptions is a good idea. Gill will feedback comments from MP Thangham Debonnaire and Next Link at the NP meeting to gauge their support for the project.
Bristol Noise	The Noise 2017	£1000	£1000	Panel want to ensure that cost is no barrier to those on low income, this needs to be more obvious eg on website
Bristol Community Housing Foundation	Apprentices	£1150	£1150	Panel fully support this project.

St Gregory the Great Church	Improve disabled access	£1472	£950	Panel would like to support the project but felt that the Church should fund more of it themselves. The Panel recommend funding the cost of the labour and concrete. The Church would need to find funding for the rest.
Scouts	Improve disabled access	£1995	£0	The Panel cannot make a decision because it is not clear how many users of the building (Scouts) come from Horfield and Lockleaze. The Panel would welcome a reapplication with this information included. The Panel would also like to know that the group have long term plans to maintain the building, as it appears to be in a poor state of repair and the Panel are reluctant to fund improvements to a building that will not last. Panel would also like to see the Scouts linking with The Noise and/or corporate volunteers to carry out work there and South Lockleaze & Purdown group at the Old Library to support other funding applications. The Panel would welcome funding applications for activities or publicity etc from this group.
Lockleaze Community Cooking Group	Lockleaze Community Cooking Group	£1650	£600	Panel recommend funding £600 to include food and publicity but felt that the costs for entertainment were too high (suggest linking with local performing arts groups including Studio 7 - who have offered to perform for free). If there is more interest can other people join in? Would welcome a bid to further support this project in future if it is successful.
NBAC	Bus for Older People's Shopping Club	£1248	£1248	Panel fully support this project.
Wellbeing Panel	Networking Event	£0	£388.10	Panel felt this was a very productive event last year at which they could receive informal feedback and celebrate projects they have funding and which encourages groups to meet and work together.
<b>Total Wellbeing budget available:</b>		<b>£6,329.50</b>	<b>£6329.50</b>	<b>Amount remaining: £0</b>

### 3.0 Transformer funding

3.1 Avon and Somerset Police Community Trust have been managing the Transformers fund, a small grant aimed at working with young people and delivering youth activities. The Trust have found it difficult to attract enough projects, and have agreed to devolve £5000 of the fund to each of Bristol's Neighbourhood Partnerships, if they wish to accept it.

3.2 The criteria for accepting the funds are that:

- Funds have to be allocated between September 2016 and March 2017 and all projects must be finished by February 2018. Monitoring must be submitted by applicants one month after the end of their project the last monitoring should be received no later than 20<sup>th</sup> March 2018.
- Funding should be given to someone working with an identified group of young people
- Funding should meet a priority from the relevant Neighbourhood Partnership Plan
- Outcomes should benefit young people aged 8-19 years (up to 25 years for those with additional learning needs) in their local Neighbourhood Partnership Area

- Where possible, outcomes should benefit youth provision
- Projects should be celebrated/showcased as part of other NP events, for example at NP led community events/as part of the NP meeting/other celebratory activities.
- All monitoring information must be shared with the Avon and Somerset Police Community Trust

3.3 There are 3 options for this fund:

1. To use it for the Young People’s Grant Fund of £5,000
2. To add to the Wellbeing Grant Fund, either this year or from April 2017
3. To use it to commission a mapping project for Children and Young People’s activities and facilities in Horfield and Lockleaze.

This has been set out in the Neighbourhood Partnership plan but has not been delivered because it cannot be resourced by the Bristol Youth Links Service in the Council. Learning Partnership West (LPW), on request, have provided costings for this piece of work to demonstrate that the project can be delivered within this budget. However, details of the costings have not been included here because if the Neighbourhood Partnership chooses to commission this piece of work through a tender process instead of offering it directly to LPW, then this would be sensitive information.

**The Neighbourhood Partnership is asked to accept the £5000 Transformer fund and to agree how it should be allocated.**

## 4.0 Finances

### 4.1 Neighbourhood Budget

The table shown below shows the 2016/17 Neighbourhood Budget, updated with the proposals for funding to date.

<b>2015/16 Neighbourhood Budget Amount</b>				<b>* £63,462.66</b>
<b>Project</b>	<b>Description</b>	<b>Date approved by NP</b>	<b>Amount ringfenced £</b>	<b>Running amount</b>
Young People’s Grant Panel	Devolved to Charlene Richardson to administer and carried over to 2016 calendar year.	27 <sup>th</sup> January 2016	£5,000	£58,462.66
Clean and Green	Annual meadows £1320 6 hanging baskets for Filton Road £1080	3 <sup>rd</sup> March 2016	£2,000	£56,462.66
Local Traffic Schemes	Allocated to the Romney Avenue Road Safety scheme	3 <sup>rd</sup> March 2016	£4,000	£52,462.66
Minor Works	Devolved to the Highways Officer to deliver agreed specific agreed projects.	3 <sup>rd</sup> March 2016	£4,000	£48,462.66
Wellbeing Grant	Allocated to the Wellbeing Grants fund	3 <sup>rd</sup> March 2016	£20,000	£28,462.66
Emerson Square	Support for resident-led activities	20 <sup>th</sup> June	£1000	£27,462.66

		2016		
NP Plan	Devolved to the Neighbourhood Officer to deliver minor projects in line with the NP Plan.	20 <sup>th</sup> June 2016	£2,000	£25,462.66
Horfield Christmas lights	Install lights in the 4 trees on Filton Road opposite Boston Road	5 <sup>th</sup> October 2016	£5700	£19,762.66
Community Research	Community Research Projects in Lockleaze and Manor Farm	12 <sup>th</sup> December 2016	£10,000	£9,762.66
Emerson Square	Return of funding due to lack of community interest	12 <sup>th</sup> December 2016	+£1,000	£10,762.66
Transformers fund	To deliver activities for young people	12 <sup>th</sup> December 2016	+£5,000	£15,762.66
<b>Remaining Neighbourhood Budget to allocate 2016/17</b>				<b>£15,762.66</b>

\* The Neighbourhood Budget will be confirmed once Highways figures are received.  
Items in blue are budget allocations suggested at this meeting.

#### 4.2 s106

The latest Section 106 information can be found at [www.bristol.gov.uk/planning-and-building-regulations/section-106-money](http://www.bristol.gov.uk/planning-and-building-regulations/section-106-money)

#### Expenditure in 2015-16

Project	S106 Budget	Date approved by NP	Amount approved £
Improvements to The Vench	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A96	12 <sup>th</sup> April 2016	£106,100.77 plus interest accrued
Play area for the Old Library	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ...SB60	20 <sup>th</sup> June 2016	£50,000
Pedestrian crossing on Romney Avenue	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A46 for "The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward"	5 <sup>th</sup> October 2016	£30,000

The total Section 106 currently available: **£352,804.01**

#### 4.3 Community Infrastructure Levy (CIL)

The latest CIL information can be found at [www.bristol.gov.uk/planning-and-building-regulations/community-infrastructure-levy-money](http://www.bristol.gov.uk/planning-and-building-regulations/community-infrastructure-levy-money)

The total CIL currently available: **£9,770.04**

### **5.0 Pop up Forums**

A verbal update will be given at the meeting.

### **6.0 Future Neighbourhood Partnership meeting dates**

The Neighbourhood Partnership are asked to agree:

- The format of Forums (one joint Forum or one per ward per quarter or other frequency, pop-up Forums at other events)
- Best day of the week for NP meetings – recommend Monday, Tuesday or Wednesday
- Can NP recommend one venue in each ward for the NP meetings to be suitably equipped (projector, PA system etc)
- Best day of the week for Working Group meetings (Environment, Traffic & Transport, Employment & Economy, Grants Panel – do we want all of these or any others?) - recommend Mondays or Tuesdays
- Agree that all meetings largely avoid school holidays, is there anything else to avoid?

This will be used to put together a meeting schedule which will be published on the website and circulated by email.

### **7.0 Neighbourhood Partnership Restructure**

In line with the Mayor's manifesto commitment Neighbourhood Partnerships will be reviewed within the next year. More detail will be made available including how the Neighbourhood Partnership can be involved in due course. The Neighbourhood Partnership is invited can take this opportunity to discuss their views of what they would like to see following the restructure.

All attendees are asked to consider and bring for discussion ideas about what you would like to see following the restructure.